

To  
The Managing Director  
**Kendriya Bhandar**  
E-Wing,  
Pushpa Bhawan,  
Madangir Road,  
New Delhi – 110062

From:  
Name  
Organisation  
Address  
Phone

Dear Sir,

We are pleased to place an indent for the following:

S.No.	Product Name	Quantity	Price

Signature:  
Designation:  
Rubber Stamp: