

KENDRIYA BHANDAR
E-Wing, Pushpa Bhawan,
Madangir Road, New Delhi-110062
New Delh

No.KB/1/Secy/ PeV/Cont./O/S/AS/2018

Dated, the 27th April,2018

TENDER NOTICE FOR SUPPLY OF MANPOWER

Kendriya Bhandar is a Multi State Cooperative Society with Annual Turnover more than Rs.800 crores and having branches all over the country invites sealed tenders (on percentage basis) for supply of Skilled/Semi Skilled/Unskilled manpower for its Head office located at Madangir Road and various godowns and retail stores spread all over Delhi. The Contract would be awarded initially for a period of one year w.e.f. **1.8.2018** which may be extended by Kendriya Bhandar if deemed fit and proper satisfaction whereof shall be primarily based on quality of service rendered. The details of manpower which may be required is as under:

1. Skilled	-	About 20 Nos.
2. Semi-skilled	-	About 100 Nos.
3. Unskilled	-	About 50 Nos.
4. Clerk/Data Entry Operator	-	About 30 Nos.

(The above numbers are tentative and may increase or decrease depending on work-load and subject to change).

Detailed terms and conditions for the contract is at Annexure-I. Interested parties may submit their bids (technical Bid and Financial Bid) to the undersigned latest by 27.05.2018 upto 1500 hrs. Technical Bids will be opened on the same day (27.05.2018) at 1530 hrs. Date for opening Financial bids would be intimated separately. The rates quoted by the firms will be valid for 120 days.


OSD(Admn.)

**TERMS AND CONDITION FOR SUPPLY OF MANPOWER TO KENDRIYA
BHANDAR**

1. The Contract would be awarded for one year from 1.8.2018 which may be extended for further period by Kendriya Bhandar. Kendriya Bhandar (KB) has the right to terminate the contract at any time without any notice and without assigning any reason thereof. The firm providing the manpower can seek disengagement after giving 60 days notice in writing.
2. The contractor should not charge any amount at any stage from the persons provided by the contractor.
3. The contract would be awarded on percentage basis quoted for service charges. KB would pay the (i) Minimum wages prescribed for the categories of employees deputed by the firm in KB; (ii) service tax and other government levies, if any, (iii) employers contribution of PF and (iv) contribution towards ESI) on the basis of rates fixed by the local government from time to time PLUS service charge as agreed to on the basis of this contract. Service charge will be admissible on the component of wages only.
4. As large number of persons are to be engaged at different locations of Delhi/NCR, Kendriya Bhandar may approve two service providers/bidders for this purpose, if considered necessary. As such, the service charges of L1 firm shall be counter offered to L2 firm. In the event of two firms having quoted same service charge, preference shall be given to the firm having better profile on the basis of number of years of operation, number of employees of the firm and number of contracts in hand, as per information furnished in their Technical Bids.
5. The firms submitting the bid must have experience of at least 2 years in the field of supplying manpower. The firms must enclose a copy of their registration certificate, list of existing customers (with number of employees deployed), Bank statement (for the last year/quarter) . Name, address (with proof) of the proprietor/partner, Directors of the proprietorship firm, partnership firm or registered company as the case may be. The Head Office of the Bidder shall have to be in Delhi/NCR.
6. The firm would pay to the employees deployed in KB, their monthly salary by 7th of the month succeeding the month to which the salary belong (e.g. salary for the month of August, 2018 must be paid by 7th day of September,2018). After making the payment to employees, Bill would be raised by the firm enclosing proof of payment made to employees, and copies of challan of payment made towards PF and ESI for the previous month. TDS will be deducted as per rules.