



**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE DISTRICT MAGISTRATE, DISTT. SOUTH-WEST/  
RETURNING OFFICER, ELECTION FOR BOARD MEMBER OF  
CENTRAL GOVERNMENT EMPLOYEES CONSUMER COOPERATIVE  
SOCIETY LTD. (KENDRIYA BHANDAR)**

ओल्ड टर्मिनल टैक्स बिल्डिंग,  
कापसहेड़ा, नई दिल्ली-110037,  
ईमेल आईडी- [dcsw@nic.in](mailto:dcsw@nic.in)  
दूरभाष संख्या-011-25069484 / 41814868

Old Terminal Tax Building,  
Kapashera, New Delhi-110037  
Email Id- [dcsw@nic.in](mailto:dcsw@nic.in)  
Phone No-011-25069484 / 41814868

No. F. DM/SW/Election/KB/2025/004

Dated: 24.11.2025

Election No. 103/2025-26

**ELECTION FOR FILLING UP OF ONE (01) VACANCY OF BOARD MEMBER OF  
CENTRAL GOVERNMENT EMPLOYEES CONSUMER COOPERATIVE SOCIETY LIMITED (KENDRIYA BHANDAR).**

**Provisional List of Delegates**

| S. No. | Name of Delegate            | Office Address                                                                                                        | Remarks                                                                                                                                                                                                                                                                    |
|--------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Sh. Aashish Yadav           | Central Water Commission, BCD(E&NE) Dte, C-826(N), 8 <sup>th</sup> Floor North, Sewa Bhawan, R.K.Puram, New Delhi-66. | Nil                                                                                                                                                                                                                                                                        |
| 2      | Sh. Ajit Singh<br>(RETIRED) | CPWD, General Section, Nirman Bhawan, New Delhi.                                                                      | As per Bye-law 5 (iii) of the Society "An existing shareholder on retirement from service would cease to the member of the Society. The Society will cancel his membership/ share certificate in such cases and shall refund the share capital held by him in the Society. |
| 3.     | Sh. Amit Kumar Yadav        | M/o Health & Family Welfare, Nirman Bhawan, New Delhi.                                                                | Nil                                                                                                                                                                                                                                                                        |
| 4.     | Sh. Anuj Kumar              | Division of SS & T, ICAR-IARI, New Delhi-110012.                                                                      | Nil                                                                                                                                                                                                                                                                        |
| 5.     | Sh. Arvind Kumar            | M/o Railways, Rail Bhawan, New Delhi.                                                                                 | Nil                                                                                                                                                                                                                                                                        |
| 6.     | Sh. Ashok Kumar Agrawal     | National Information Centre, Hqr, A-Block, CGO Complex, New Delhi-110003.                                             | Nil                                                                                                                                                                                                                                                                        |
| 7.     | Sh. Ashok Kumar K.V.        | Delhi Transport Corporation, O/o Managing Director, DTC Head Quarters, I.P.Estate, New Delhi-02.                      | Nil                                                                                                                                                                                                                                                                        |



|     |                                        |                                                                                                  |                                                                                                                                                                                                                                                                            |
|-----|----------------------------------------|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.  | Sh. Atul Kumar                         | M/o Defence, Depttl. Canteen, West Block-III, New Delhi.                                         | Nil                                                                                                                                                                                                                                                                        |
| 9.  | Smt. Babita Tokas                      | M/o Railways, R.No. 534-C, Railway Board, Rail Bhawan, New Delhi.                                | Nil                                                                                                                                                                                                                                                                        |
| 10  | Sh. Bhuwan Chander<br><b>(RETIRED)</b> | Niti Aayog, R.No. 421, Parliament Street, New Delhi-110001.                                      | As per Bye-law 5 (iii) of the Society“ An existing shareholder on retirement from service would cease to the member of the Society. The Society will cancel his membership/ share certificate in such cases and shall refund the share capital held by him in the Society. |
| 11. | Sh. Chandra Shekhar Joshi              | Niti Aayog, R.No. 330, Niti Bhawan, Sansad Marg, New Delhi-110001.                               | Nil                                                                                                                                                                                                                                                                        |
| 12. | Sh. Darshan Singh Bhati                | University of Delhi, Despatch Section, Delhi-110007.                                             | Nil                                                                                                                                                                                                                                                                        |
| 13  | Sh. Deepak Singh Dahiya                | M/o Railways, Rail Bhawan, New Delhi.                                                            | Nil                                                                                                                                                                                                                                                                        |
| 14. | Sh. Dheeraj Kumar Verma                | Burari Hospital, Kaushik Enclave, Delhi-110084.                                                  | Nil                                                                                                                                                                                                                                                                        |
| 15  | Sh. Dilip Kumar Singh                  | UPSC, Dholpur House, Shahjahan Road, New Delhi-110069.<br>Tel. 011-23098510/4112 - Ext.          | Nil                                                                                                                                                                                                                                                                        |
| 16  | Sh. Dinesh Kumar                       | Delhi Transport Corporation, O/o Managing Director, DTC Head Quarters, I.P.Estate, New Delhi-02. | Nil                                                                                                                                                                                                                                                                        |
| 17  | Smt. Dipti                             | M/o Finance, C-II, (AD-VIII(DT), D/o Revenue, Room No. 252, North Block, New Delhi-110001.       | Nil                                                                                                                                                                                                                                                                        |
| 18  | Smt. Geeta Kashyap                     | Central Water Commission, Sewa Bhawan, R.K.Puram, New Delhi-110066.                              | Nil                                                                                                                                                                                                                                                                        |
| 19  | Dr.Gograj Singh Jat                    | M/o Agriculture & FW, DARE, Division of Vegetable Science, ICAR-IARI Pusa, ND-12.                | Nil                                                                                                                                                                                                                                                                        |
| 20  | Sh. Govind Singh                       | Niti Aayog, R.No. 340, Sansad Marg, New Delhi-110001.                                            | Nil                                                                                                                                                                                                                                                                        |
| 21  | Sh. Gunesha Ram                        | Division of Vegetable Science, Room No. 1, ICAR-IARI, New Delhi-110012.                          | Nil                                                                                                                                                                                                                                                                        |



|     |                                               |                                                                                                                                                               |                                                                                                                                                                                                                                                                             |
|-----|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22  | Sh. Hari Singh<br><br><b>(RETIRED)</b>        | O/o The Sr.Manager, Mail Motor Service, C-121, Naraina Phase-I, New Delhi-110028.                                                                             | As per Bye-law 5 (iii) of the Society“ An existing shareholder on retirement from service would cease to the member of the Society. The Society will cancel his membership/ share certificate in such cases and shall refund the share capital held by him in the Society.. |
| 23. | Smt. Hem Lata                                 | M/o Communication, D/o Posts, Dak Bhawan, New Delhi-110001.                                                                                                   | Nil                                                                                                                                                                                                                                                                         |
| 24. | Smt. Hem Lata                                 | Govt. of NCT of Delhi, Occupational Therapy Department, Ortho Building, Lok Nayak Jai Prakash Hospital, Jawahar Lal Nehru Marg, Delhi Gate, New Delhi-110002. | Nil                                                                                                                                                                                                                                                                         |
| 25  | Sh. Hitesh Sharma                             | MCD Primary School, Mundhela Khurd, Education Department, Najafgarh Zone, New Delhi-110073.                                                                   | Nil                                                                                                                                                                                                                                                                         |
| 26  | Sh. Hoshiar Singh Dabas                       | M/o Communication & IT, DOT, WPC Wing, 6th Floor, Sanchar Bhawan, New Delhi-110001.                                                                           | Nil                                                                                                                                                                                                                                                                         |
| 27  | Sh. Jasbir Singh                              | M/o Railways, R.No. 123-B, Rail Bhawan, New Delhi.                                                                                                            | Nil                                                                                                                                                                                                                                                                         |
| 28. | Sh. Jasvinder Singh                           | MTNL,O/o GM(MM), 8 <sup>th</sup> Floor, Kidwai Bhawan, Janpath, New Delhi-110001.                                                                             | Nil                                                                                                                                                                                                                                                                         |
| 29  | Sh. Jawahar Lal Singh<br><br><b>(RETIRED)</b> | MTNL, O/o Sub Divisional Engineer, OCB-283. PVR-DI, Paschim Vihar Telephone Exchange, New Delhi-110087.                                                       | As per Bye-law 5 (iii) of the Society“ An existing shareholder on retirement from service would cease to the member of the Society. The Society will cancel his membership/ share certificate in such cases and shall refund the share capital held by him in the Society.  |
| 30. | Smt. Kiran Sihag                              | MTNL, Paschim Vihar Telephone Exchange, New Delhi.                                                                                                            | Nil                                                                                                                                                                                                                                                                         |
| 31. | Sh. Kuldeep Lal                               | M/o Finance, AAR(IT),5th Flr,NDMC Bldg Yashwant Place,Chanakyapuri,ND-21.                                                                                     | Nil                                                                                                                                                                                                                                                                         |



|     |                                                 |                                                                                                                           |                                                                                                                                                                                                                                                                            |
|-----|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 32. | Sh. Kuldeep Singh                               | Airport Authority of India, Safdarjung Airport, New Delhi-110003.                                                         | Nil                                                                                                                                                                                                                                                                        |
| 33. | Sh. Mahesh Kumar                                | Campus Law Centre, University of Delhi, Delhi-110007.                                                                     | Nil                                                                                                                                                                                                                                                                        |
| 34. | Sh. Manoj Kumar Sharma                          | Prof. M.S. Swaminathan Library, ICAR-IARI, Pusa Campus, New Delhi-110012.                                                 | Nil                                                                                                                                                                                                                                                                        |
| 35. | Sh. Mantosh Kumar                               | Presidents Secretariat, Rashtrapati Bhawan, New Delhi-110004.                                                             | Nil                                                                                                                                                                                                                                                                        |
| 36. | Ms. Meenakshi Bhatt (Kukreti)                   | Ministry of Finance, Deptt. Of Revenue, CBDT, North Block, New Delhi-110001                                               | Nil                                                                                                                                                                                                                                                                        |
| 37. | Sh. Mukesh Kumar                                | M/o Housing & Urban Affairs, R.No. 219, C-Wing, Nirman Bhawan, New Delhi.                                                 | Nil                                                                                                                                                                                                                                                                        |
| 38. | Sh. Munesh Kumar                                | Central Water Commission, Emb(N&W) Dte, 8 <sup>th</sup> Floor, R.K.Puram, New Delhi-110066.                               | Nil                                                                                                                                                                                                                                                                        |
| 39  | Sh. Naresh Kumar Kharb<br><br><b>(RETIRED )</b> | M/o Culture, Archaeological Survey of India, Administrative Officer, Purattatva Bhawan, 24, Tilak Marg, New Delhi-110001. | As per Bye-law 5 (iii) of the Society“ An existing shareholder on retirement from service would cease to the member of the Society. The Society will cancel his membership/ share certificate in such cases and shall refund the share capital held by him in the Society. |
| 40. | Smt. Neeru Sharma<br><br><b>(RETIRED)</b>       | Delhi Transport Corporation, CS-II, HQR, I.P.Estate, New Delhi-110002.                                                    | As per Bye-law 5 (iii) of the Society“ An existing shareholder on retirement from service would cease to the member of the Society. The Society will cancel her membership/ share certificate in such cases and shall refund the share capital held by her in the Society. |
| 41. | Sh. Pradeep                                     | M/o Personnel, P.G. & Pensions, DOPT, North Block, ND-1.                                                                  | Nil                                                                                                                                                                                                                                                                        |
| 42. | Sh. Pardeep Deshwal                             | M/o Communication D/o Posts, PA Wing, Dak Bhawan, Sansad Marg, ND-1.                                                      | Nil                                                                                                                                                                                                                                                                        |
| 43  | Sh. Pardeep Kumar                               | M/o Consumer Affairs, D/o Consumer Affairs, 566, G-Wing, Krishi Bhawan, New Delhi.                                        | Nil                                                                                                                                                                                                                                                                        |

|     |                              |                                                                                                                                 |     |
|-----|------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----|
| 44  | Sh. Pawan Kumar              | M/o Communication & IT, WMO, DOT, E-Wing, 3rd Floor, Pushpa Bhawan, Madangir Road, New Delhi-110062.                            | Nil |
| 45  | Sh. Pawan Kumar              | M/o Commerce & Industry, Deptt. Of Promotion of Industry & Internal Trade (DPIIT), Room No. 366, Udyog Bhawan, New Delhi.       | Nil |
| 46  | Sh. Pawan Kumar              | M/o Finance, D/o Revenue, Room No. 227, North Block, ND.                                                                        | Nil |
| 47  | Smt. Raj Rani Dabodia        | M/o Home Affairs, Dte of Census Operations, Delhi, C-Wing, Ground Floor, Pushpa Bhawan, Madangir Road, New Delhi-110062.        | Nil |
| 48  | Sh. Raja Sharma              | Niti Aayog, Sansad Marg, New Delhi-110001.                                                                                      | Nil |
| 49  | Sh. Rajesh Kumar             | Pr Branch of Director (Admn.) Lok Nayak Hospital, New Delhi - 110002                                                            | Nil |
| 50  | Sh. Rajiv Kumar              | O/o Accountant General, O/o Pr.Accountant General(Audit) Delhi, AGCR Bldg, I.P.Estate, ND-2.                                    | Nil |
| 51  | Sh. Rakesh Chander Thapliyal | M/o Commerce & Industry, Deptt. Of Promotion of Industry & Internal Trade (DPIIT), Room.No. 28, Udyog Bhawan, New Delhi-110011. | Nil |
| 52. | Sh. Ravi Kumar               | President's Secretariat, CA-II Section, Rashtrapati Bhawan, New Delhi-110004.                                                   | Nil |
| 53  | Sh. Ravi Rathi               | M/o Communication, D/o Posts, PA Wing, Dak Bhawan, Sansad Marg, ND-1.                                                           | Nil |
| 54. | Sh. Ravinder Singh           | AIIMS, CNC Centre, Ansari Nagar, New Delhi-110029.                                                                              | Nil |
| 55. | Sh. Ravinder Singh Dagar     | NCERT, Sri Aurobindo Marg, ND-16.                                                                                               | Nil |
| 56  | Sh. Sanjay Kumar             | M/o Health & Family Welfare, Pr. Account Office, 313-D, Nirman Bhawan, New Delhi.                                               | Nil |



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|-----|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-----|
| 57  | Sh. Sanjay Kumar            | GNCT of Delhi, DSFDC, Ambedkar Bhawan, Sector-16, Rohini, New Delhi-110089.                                                       | Nil |
| 58. | Sh. Sanjay Kumar            | Reserve Bank of India, Sansad Marg, New Delhi-110001.                                                                             | Nil |
| 59. | Sh. Sanjeet                 | M/o Heavy Industry, Udyog Bhawan, ND.                                                                                             | Nil |
| 60  | Sh. Sanoj Kumar Rana        | North Municipal Corporation of Delhi, Zonal Office, Rohini, New Delhi-85.                                                         | Nil |
| 61. | Sh. Satish                  | M/o Home Affairs, O/o Registrar General India, NDCC Building-II, A-Wing, 1 <sup>st</sup> Floor, Jai Singh Road, New Delhi-110001. | Nil |
| 62. | Sh. Satpal Singh            | M/o Railways, R.No. 17, Rail Bhawan, New Delhi.                                                                                   | Nil |
| 63  | Ms. Seema Meena             | M/o Health & Family Welfare, Pr. Branch of Director (Admn), Lok Nayak Jai Parkash Hospital, New Delhi-110002.                     | Nil |
| 64. | Smt. Shweta Rani            | Punjab National Bank, Dichaon Kalan, (32310), V & P.O.Dichaon Kalan, Najafgarh, ND-43.                                            | Nil |
| 65. | Sh. Som Dutt                | M/o Communication & I.T, D/o Posts, Dak Bhawan, ND                                                                                | Nil |
| 66. | Sh. Sudhir Kumar Mishra     | Central Water Commission, O/o Accounts Officer. A/C-III Section, Sewa Bhawan, R.K.Puram, New Delhi-110022.                        | Nil |
| 67. | Sh. Surender Singh          | M/o Agriculture, R.No. 13, Krishi Bhawan, New Delhi-110001.                                                                       | Nil |
| 68  | Sh. Sushil Kumar            | Niti Aayog, Room No. 263, Sansad Marg, New Delhi-110001.                                                                          | Nil |
| 69  | Sh. Vijay Kumar             | M/o Road Transport & Highways,                                                                                                    | Nil |
| 70  | Sh. Vijay Singh             | Niti Aayog, Room No. 268, Parliament Street, New Delhi-110001.                                                                    | Nil |
| 71  | Sh. Vijender Kumar Chhikara | Ministry of Home Affairs (Justice), Room No.22, Jaisalmer House, Man Singh Road New Delhi -11                                     | Nil |



|     |                           |                                                                                            |     |
|-----|---------------------------|--------------------------------------------------------------------------------------------|-----|
| 72  | Sh. Vijender Singh Sarwan | DTC,Dwarka Depot,Sec-8,ND.                                                                 | Nil |
| 73. | Sh. Vinod Kumar Kiroriwal | DG Audit,P&T Audit Office,,Old Sectt,Delhi-54.                                             | Nil |
| 74  | Sh. Vinod Kumar Kushwah   | M/o Defence, D Eng. Jaguar, Room No. 214, Air Head Quarter, Vayu Bhawan, New Delhi-110106. | Nil |

### **Remarks**

Kendriya Bhandar is the Society of Govt. Servants and functions under the aegis of DOPT. In light of DOPT OMs dated 05<sup>th</sup> August, 2019 modified by OM dated 27<sup>th</sup> February, 2020 (copies enclosed), the Govt. Servants are required to obtain prior permission from their controlling offices for participation in election as per CCS Conduct Rules.

This issues with the prior approval of Returning Officer, CGECCSL (KENDRIYA BHANDAR).

Encl: As above.

*Aditya*  
SUB DIVISIONAL MAGISTRATE (HQ), SW/  
ASSISTANT RETURNING OFFICER,  
CGECCSL (KENDRIYA BHANDAR)



Notice Board and Website of  
CGECCSL (KENDRIYA BHANDAR)

CC:

1. Chairperson, Cooperative Election Authority for kind information.
2. Managing Director, Central Government Employees Consumer Cooperative Society Ltd. (KENDRIYA BHANDAR), Pushpa Bhawan, First Floor, Madangir Road, New Delhi 110062 *for displaying in conspicuous manner on the Notice Board and Website of the society.*



Annex-IV

F. No. 11013/1/2016-Estt.A-III  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(Establishment A-III Desk)

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North Block, New Delhi – 110001  
Dated: 27 February, 2020

OFFICE MEMORANDUM

**Subject:** Sanction for holding an elective office under Rule 15(1)(c) of CCS(Conduct) Rules, 1964 – reg.

The undersigned is directed to refer to this Department O.M. No. 11013/1/2016-Estt.A-III dated 5.08.2019 (copy enclosed) to say that the competent authority has now approved the modification in Para 3 and Para 4 of the existing O.M. dated 5.08.2019. Para 3 and Para 4 of existing OM dated 5.08.2019 are modified as under:

- "3. The policy on fixing an upper limit of the number of years for which Government servants can hold elective office in any body in their entire career has been reviewed and it has been decided that a Government servant may be allowed to hold elective office in any body, whether incorporated or not, for period of two terms or for a period of 5 years, whichever is earlier, for which prior sanction would be required when a Government servant contests an election in such body, as per existing rules.
4. It is, therefore, necessary for the Competent Authority to keep in mind all the relevant factors while granting permission under Rule 15(1)(c) of CCS (Conduct) Rules, 1964. In cases where the Government servants have assumed charge of elected posts prior to the issuing of O.M. dated 5.08.2019, they may be allowed to complete the full period of their current tenure, except in cases where there are charges of corruption and adverse audit paras etc."
2. All Ministries/Departments/Offices are requested to bring the above instructions to the notice of all administrative authorities under their control.
3. In their application to the employees of Indian Audit and Accounts Department, these order are issued after consultation with Comptroller and Auditor General of India, as mandated under Article 148(5) of the Constitution
4. Hindi version will follow.

  
(Umesh Kumar Bhatia)

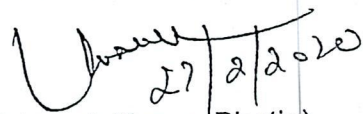
Deputy Secretary to the Govt. of India  
Tel: 23094471

To

The Secretaries of All Ministries/Departments  
(as per the standard list)

Copy to:

1. President's Secretariat, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. The Prime Minister's Office, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Rajya Sabha Secretariat/Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Secretary, Central Vigilance Commission
8. The Secretary, Union Public Service Commission, New Delhi.
9. The Secretary, Staff Selection Commission, New Delhi.
10. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
11. National Commission for Scheduled Castes, New Delhi.
12. National Commission for Scheduled Tribes, New Delhi.
13. National Commission for OBCs, New Delhi.
14. Secretary, National Council (JCM), 13, Feroze Shah Road, New Delhi.
15. CVOs of all Ministries/Departments.
16. ADG (M&C), Press Information Bureau, DoP&T
17. NIC, Department of Personnel & Training, North Block, New Delhi [for uploading the same on the website of this Ministry under the under the Head Notifications→ OMs & Orders→ Establishment→ CCS (Conduct) Rules & What's New]
18. Hindi Section, DoP&T for translation in Hindi.

  
27/2/2020

(Umesh Kumar Bhatia)  
Deputy Secretary to the Govt. of India  
Tel: 23094471



Annex III

F. No. 11013/1/2016-Estt.A-III  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(Establishment A-III Desk)

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North Block, New Delhi - 110001  
Dated: 5 August, 2019

**OFFICE MEMORANDUM**

**Subject:** Sanction for holding an elective office under Rule 15(1)(c) of CCS(Conduct) Rules, 1964 - reg.

The undersigned is directed to say that as per Rule 15 (1) (c) of the CCS (Conduct) Rules, 1964, no Government servant shall except with the previous sanction of the Government, hold an elective office, or canvass for a candidate or candidates for an elective office, in any body, whether incorporated or not. DoPT's O.M. No. 11013/9/93-Estt.(A) dated 22.04.1994 had also stipulated that no Government servant should be allowed to hold elective office in any sports association/federation for a term of more than 4 years, or for one term whichever is less. Further, according to Department of Personnel & Training's OM No. 11013/11/2007-Estt (A) dated the 13<sup>th</sup> November, 2007, the entire time of the Government servant should be available to the Government and that no activities unconnected with his or her official duties should be allowed to interfere with the efficient discharge of such duties. All Ministries were requested to ensure that the participation of the Government servants in the activities of the cooperative societies conform to the above provisions and does not interfere with the discharge of their official duties.

2. Instances have come to notice where Government servants continue to hold elective offices in various capacities for unduly long periods. In some cases, where bye-laws of these bodies place restrictions on the number of consecutive terms a person may hold an office, Government servants are reported to have either got themselves re-elected after a gap or have got a family member/ close relative elected as a surrogate in order to keep control of such bodies. In such cases, Government servants may not be bestowing adequate attention upon their official duties and, as a result, an apprehension may arise that such Government servants also develop vested interests, particularly if the body is involved in commercial activities, directly or indirectly.

3. The policy on fixing an upper limit of the number of years for which Government servants can hold elective office in any body in their entire career has been reviewed and it has been decided that a Government servant may be allowed to hold elective office in any body, whether incorporated or not, for period of two terms or for a period of 4 years, whichever is earlier, for which prior sanction would be required when a Government servant contests an election in such body, as per existing rules.

Contd...

4. It is, therefore, necessary for the Competent Authority to keep in mind all the relevant factors while granting permission under Rule 15(1)(c) of CCS(Conduct) Rules, 1964. It may also be necessary that cases of such sanctions are reviewed from time to time and permissions earlier granted revoked where Government servants have been holding office in any body, whether incorporated or not, for more than four years or in cases there are charges of corruption, adverse audit paras etc. In such cases, the Government servant concerned may be directed to resign from his office in such body immediately. He will cease to discharge any function from the date such direction is conveyed to him, irrespective of the fact whether his resignation from the body is accepted or not. This action may be taken immediately in those cases where information is already available with the Ministries and Departments. In addition, all the Ministries and Departments are also requested to obtain information from their employees in the proforma attached to this Office Memorandum for reviewing the position as well as while considering the request for sanction under Rule 15(1)(c) of CCS(Conduct) Rules, 1964 in future.

5. This O.M. issues in supersession of DoPT's 11013/9/93-Estt.(A) dated 22.04.1994.

6. In so far as the employees of Indian Audit and Accounts Departments are concerned, this O.M. issues after consultation with Comptroller & Auditor General of India.

7. All Ministries/Departments/Offices are requested to bring the above instructions to the notice of all administrative authorities under their control.

8. Hindi version will follow.



(Satish Kumar)

Under Secretary to the Govt. of India

To

The Secretaries of All Ministries/Departments  
(as per the standard list)

Copy to:

1. President's Secretariat, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. The Prime Minister's Office, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Rajya Sabha Secretariat/Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Secretary, Central Vigilance Commission
8. The Secretary, Union Public Service Commission, New Delhi.
9. The Secretary, Staff Selection Commission, New Delhi.
10. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
11. National Commission for Scheduled Castes, New Delhi.
12. National Commission for Scheduled Tribes, New Delhi.

Contd..

13. National Commission for OBCs, New Delhi.
14. Secretary, National Council (JCM), 13, Feroze Shah Road, New Delhi.
15. CVOs of all Ministries/Departments.
16. ADG (M&C), Press Information Bureau, DoP&T
17. NIC, Department of Personnel & Training, North Block, New Delhi [for uploading the same on the website of this Ministry under the under the Head Notifications → OMs & Orders → Establishment → CCS (Conduct) Rules & What's New]
18. Hindi Section, DoP&T for translation in Hindi.



(Satish Kumar)

Under Secretary to the Govt. of India

PROFORMA

| Name of the Government Servant and Designation | Name of the body and the elective office held by the Government servant from time to time. | The different periods during which he/she has held an elective office in the body | Whether any family member or relative of the Government servant is holding or has held any elective office in the body. | Whether the Government servant receives any remuneration from the body as honorarium/ allowance etc. | Any perks or facilities given by the body viz. car/ air-conditioner etc. |
|------------------------------------------------|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| (1)                                            | (2)                                                                                        | (3)                                                                               | (4)                                                                                                                     | (5)                                                                                                  | (6)                                                                      |
|                                                |                                                                                            |                                                                                   |                                                                                                                         |                                                                                                      |                                                                          |